



## WHITE MOUNTAIN LAKES COUNTY RECREATION IMPROVEMENT DISTRICT

### BOARD OF DIRECTORS

Ashley Dodds • James Scoble • Jason Giangliuli • Kathy Henderson-Essel • Scott Hurst

### BOARD OF DIRECTORS MEETING MINUTES Thursday, March 9, 2023

**Present:** James Scoble (Chairman), Jason Giangliuli (Vice-Chairman), Kathy Henderson-Essel (Treasurer), Ashley Dodds (Secretary), Scott Hurst (Director)

**Staff Attendance:** Mark Honberger (District Administrator), Melissa Buckley (Clerk of the Board for Navajo County), Brandt Clark (Deputy County Attorney for Navajo County), Rayleen Richards (Elections Director for Navajo County), Jayson Vowell (Finance Director for Navajo County)

#### **2:02 p.m. Call To Order: Pledge of Allegiance**

1) **ROLL CALL:** See Above

#### 2) **SWEARING IN OF THE BOARD OF DIRECTORS:**

    Melissa Buckley (Clerk of the Board for Navajo County) conducted the Swearing-In of the Board of Directors

#### 3) **DIVIDE INTO TERMS:** (Board of Directors)

**HURST = 4 YEARS**

**SCOBLE = 4 YEARS**

**HENDERSON-ESSEL = 4 YEARS**

**DODDS = 2 YEARS**

**GIANGIULI = 2 YEARS**

**Director Dodds** made a motion to approve the Board Terms as listed above, motion seconded by **Director Hurst**. Vote unanimous approving the motion.

#### 4) **ELECTION OF OFFICERS:**

**SCOBLE = CHAIRMAN**

**GIANGIULI = VICE CHAIRMAN**

**HENDERSON-ESSEL = TREASURER**

**DODDS = SECRETARY**

**Director Henderson-Essel** made a motion to approve the Board Officers as listed above, motion seconded by **Director Scoble**. Vote unanimous approving the motion.

5) **OPEN MEETING LAW TRAINING:**

Training was delivered by Brandt Clark (Deputy County Attorney for Navajo County). **NO ACTION.**

6) **PUBLIC RECORDS TRAINING:**

Training was delivered by Melissa Buckley (Clerk of the Board for Navajo County). **NO ACTION.**

7) **ELECTIONS TRAINING:**

Training was delivered by Rayleen Richards (Elections Director for Navajo County). **NO ACTION.**

8) **BUDGET TRAINING:**

Training was delivered by Jayson Vowell (Finance Director for Navajo County). **NO ACTION.**

9) **REPORT FROM ADMINISTRATOR:**

Report delivered by Mark Honberger (District Administrator). **NO ACTION.**

10) **NEW BUSINESS:**

1. **SCHEDULE OF REGULAR MEETING DATES, TIMES, AND PLACE:**

**REGULAR MEETINGS = 3RD WEDNESDAYS (MONTHLY) @ 6:00 P.M. @ SANDBAGGERS.**  
**Regular Meeting on 3/22 (WED) to include a work session on budget (6p @ Sandbaggers)**  
**Special Meeting on 4/5 (WED) (6p @ Sandbaggers)**  
**Regular Meeting on 4/5 (WED) (6p @ Sandbaggers)**

**Director Henderson-Essel** made a motion to approve the BOD Meeting Schedule as listed above, motion seconded by **Director Scoble**. Vote unanimous approving the motion.

2. Discussion and Consideration of Job Description and Hiring Process for Hiring Lake Employees (Kathy Henderson-Essel)

**Item Tabled until the 3/22 meeting**

**Director Henderson-Essel** made a motion to approve tabling of this item, motion seconded by **Director Hurst**. Vote unanimous approving the motion.

11) **CALL TO THE PUBLIC:**

**A letter from Mr. Fishman was read aloud. Mr. Tangalos stated that he wanted to see the District put in Restrooms at the lake entrance, and that he knows some folks that would contribute to that project. Mr. Tangalos also stated that he had a child's swing to donate to the District. The Board thanked Mr. Tangalos for his donation of child's swing.**

12) **ITEMS FOR NEXT AGENDA:**

- a. **ADMINISTRATORS CONTRACT**
- b. **PROFESSIONAL SERVICES CONTRACT TO RETAIN AN ATTORNEY**
- c. **PURCHASE OF A COMPUTER FOR THE DISTRICT**
- d. **WORK SESSION AGENDA – BUDGET**

**Director Scoble** made a motion to approve the items for next meeting as listed above, motion seconded by **Director Hurst**. Vote unanimous approving the motion.

13) **ADJOURN:**

**Meeting adjourned at 5:35pm**

Approved: JS                      Dated: 3/23/23

James Scoble (Chairman)  
White Mountain Lakes  
County Recreation Improvement District

Attest: MH

Clerk of the Board  
White Mountain Lakes  
County Recreation Improvement District